

**Northwest Louisiana Human Service District (NLHSD) – Region 7**  
**Minutes of the Meeting of Monday, June 16, 2014 @ 5:30 p.m.**  
1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

The meeting of the Board of Directors of the NLHSD was held on **Monday, June 16, 2014 at 5:30 pm**. The meeting was called to order by Vice Chair Fred Jones at 5:33 p.m. Invocation was offered by Fred Jones. Pledge of Allegiance was recited by all.

**Roll Call** - In Attendance: Njeri Camara, Fred Jones, Wanda Brock, Chris Nolen and Deanna Fowler. **Quorum was present**. Absent: Marcelle Slaughter, Ora Rice and Barbara Marshall and Vacant: Bienville, Bossier, Claiborne and Natchitoches. District Staff: ED Doug Efferson. Guest: Vanessa Efferson.

**Additions/Deletions to the Agenda.** Motion by Nolen, 2<sup>nd</sup> by Brock to amend the agenda to delete item 2.c. Executive Limitations: Treatment of Providers Policy from the agenda as more in-depth study is required. Item 2.d. Non-Appropriated Funds Policy now becomes agenda item 2.c.; and Item 2.e. Board Monitoring Summary Report May, 2014, now becomes agenda item 2.d. Motion carried after a roll call vote.

**Approval of the Agenda.** Moved by Brock, 2<sup>nd</sup> by Fowler to approve the agenda as amended. The motion carried.

**Approval of the Minutes of February 17, 2014,** Moved by Nolen, 2<sup>nd</sup> by Brock to approve. Motion Carried.

**Approval of the Minutes of March 17, 2014,** Moved by Brock, 2<sup>nd</sup> by Nolen to approve as amended. Motion carried.

**Approval of the Minutes of April 21, 2014,** Moved by Fowler, 2<sup>nd</sup> by Camara to approve. Motion carried.

**Approval of the Minutes of April 26, 2014,** Moved by Nolen, 2<sup>nd</sup> by Brock to approve. Motion carried.

**Approval of the Minutes of May 19, 2014,** Moved by Fowler, 2<sup>nd</sup> by Brock to approve. Motion carried.

**Guest and Public Comments:** No comments, but guest present was wife of ED, Vanessa Efferson.

**Agenda Items for Discussion/Action:**

**New Business**

**1. Executive Limitations – Official Executive Director Report on file with secretary and available for public inspection.**

- a. Communication and Support to the Board
- b. Financial Conditions and Activities – Board trainings are available for all new board members to better understand the content of financial reports.

**Moved by Fowler, 2<sup>nd</sup> by Nolen** to accept the ED Report as in Compliance with the Governance Policy Manual. Motion carried.

**2. Governance Process – The following areas were reviewed and found to be in compliance and no changes needed as noted by the following motions.**

- a. Agenda Planning – **Moved by Fowler, 2<sup>nd</sup> by Nolen** to keep the Agenda Planning as was adopted on February 6, 2012. The motion carried.
- b. Cost of Governance – **Moved by Nolen, 2<sup>nd</sup> by Camara** to accept as reviewed. Motion carried.
- c. Executive Limitations: Non-Appropriated Funds Policy (Policy Manual – II.B., p7) – No action is to be taken at this time because the policy remains under further review.
- d. Board Monitoring Summary Report May 2014 – Reviewed by Fowler; **Moved by Nolen, 2<sup>nd</sup> by Brock** to accept the Board Monitoring report. Motion carried.

### 3. Board Business

- a. Election/Vote for Officers – Vice Chair Jones distributed the voting ballots with names appearing as presented on the Nominating Committee Report at the May 19, 2014 meeting:

Chair – Deanna Fowler

Vice Chair – Fred Jones

Secretary – Chris Nolen

Treasurer – Ora Rice

The floor was opened to accept nominations from the floor for all offices.

Chairperson (none) – Moved by Nolen, 2<sup>nd</sup> by Camara to close nominations from the floor.

Motion Carried.

Vice Chair (none) – Moved by Nolen, 2<sup>nd</sup> by Brock to close nominations from the floor. Motion Carried.

Secretary (none) – Moved by Camara, 2<sup>nd</sup> by Brock to close nominations from the floor. Motion Carried.

Treasurer (none) – Moved by Fowler, 2<sup>nd</sup> by Nolen to close nominations from the floor. Motion Carried.

The vote was taken on the slate of Officers presented by the Nominating Committee.

### Old Business - None

**Next Meeting Date**– The next regular meeting of the Board will be **Monday, July 21, 2014 @ 5:30 pm.**

**Adjournment** - Moved by Camara, 2<sup>nd</sup> by Brock to adjourn at 6:40 p.m.

Respectfully submitted, *Njeri Camara*, Secretary